

**MINUTES OF MEETING
SEMINOLE IMPROVEMENT DISTRICT**

A regular meeting of the Board of Supervisors of the Seminole Improvement District was held on Tuesday, July 15, 2014 at 4:00 p.m. at the Seminole Improvement District office, located at 4001 Seminole-Pratt Whitney Road, Loxahatchee, Florida.

Present and constituting a quorum were:

Janet Kroll	President
Maurice Berry	Vice President

Also present:

Ken Cassel	District Manager, Severn Trent Services
Terry Lewis	Lewis, Longman & Walker, P.A.

The following is a summary of the minutes and actions taken during the July 15, 2014 Seminole Improvement District Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the regular meeting of the Seminole Improvement District Board of Supervisors to order at 4:00 p.m. Roll was called and a quorum was established.

SECOND ORDER OF BUSINESS

Public Comment

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of Minutes of the June 3, 2014 Regular Meeting of the Board of Supervisors**
- B. Financial Report for Period Ending May 31, 2014**

Mr. Cassel presented the Minutes from the June 3, 2014 Regular meeting of the Board of Supervisors and the Financial Reports for period ending May 31, 2014.

Mr. Lewis provided corrections to the minutes which will be incorporated into the final approved document.

Approved

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor the Consent Agenda was approved with the amended June 3, 2014 meeting minutes and the May 31, 2014 financials as presented.

FOURTH ORDER OF BUSINESS

Proposed Fiscal Year 2015 Budget for Discussion

Mr. Cassel stated a proposed Budget for FY 2015 was presented to the Board at the June 3, 2014 meeting. The Board has recommend changes to the document prior to adoption of a final budget; the assessments will be reduced by approximately fifty percent and drawing from the excess funds. A revised budget will be prepared and distributed to the Board prior to the scheduled August 5, 2014 public hearing.

FIFTH ORDER OF BUSINESS

District Manager’s Report

A. Acceptance of Fiscal Year 2013 Audit by Brunt, Sweeney, Matz

Mr. Cassel the audit for Fiscal Year 2013 was completed by Brunt, Sweeney, Matz.

Review of the Management Letter indicates no findings making it a clean audit.

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor the Audit for Fiscal Year 2013 performed by Brunt, Sweeney, Matz was accepted.

Mr. Lewis will confirm if the District will be required to complete a Request for Qualifications for auditing services for FY 2014. State Statute, Chapter 218 may require the RFQ process be completed every 5 years. (Mr. Lewis subsequently reported to Mr. Cassel that pursuant to section 218.391, Florida Statutes that extension of the auditor’s contract in writing is authorized and an RFQ every 5 years is not required.)

Mr. Cassel stated the Audit was submitted to the Auditor General by the June 30, 2014 deadline.

B. Ratification of SATCO Contract for Sulphuric Acid at the Water Plant

Mr. Cassel stated SATCO is the ongoing supplier for chemicals used at the Water Plant. This contract expires September 30, 2014; prior to renewal a legal review of the terms of the agreement will be completed to include a mutual termination agreement clause.

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor ratifying the contract with SATCO for chemicals used at the water plant which expires September 30, 2014.

C. Confirmation of Annual License from the Florida Department of Health in Palm Beach County – Non-Transient Non-Community Drinking Water – Expires 6/30/15; and the Storage Tank Registration Placard for 2014-15

Mr. Cassel confirmed the tank inspection and cleaning was completed by Preferred Tank & Tower. The District is up-to-date on the required licensing and registration of the storage tank.

SIXTH ORDER OF BUSINESS

Attorney's Report

A. Report on Palm Beach School District Outstanding Fees

Mr. Lewis and Mr. Cassel met with the staff at School Board regarding the outstanding fees. After review of all the agreements, no evidence could be found where the School Board agreed to pay for the Capital Improvements billed to them; at that time they stopped paying altogether. However there are agreements with the School Board for the operations and maintenance of the primary surface water system for all of the Seminole Improvement District. Mr. Lewis' recommendation to the District would be to withdraw demand for the Capital Improvement balloon payment previously billed to the School Board and to require payment for amounts pertaining to the signed agreement. We will need to work out what the School Board owes the District and then determine how their assessments will be calculated going forward. The School Board agrees they are obligated to pay, the question is how much. The water and sewer obligations are a non-issue and they are paying this bill. A payment plan will be structured for payment of delinquent amounts from FY 2011, 11-12 and 12-13.

At the direction of the Board, Mr. Lewis and Mr. Cassel will meet with the School Board to reach closure on this issue.

On MOTION by Ms. Kroll seconded by Mr. Berry with all in favor Mr. Lewis and Mr. Cassel were directed to meet with the School Board to reach closure on the issue of non-payment of the balloon payment on Capital Improvements and a payment schedule for delinquent amounts pertaining to the Surface Water System Agreement.

**B. Letter to Commissioner Santamaria Re: Minto West – June 2, 2014
Correspondence from Mark Young, Esq.**

Mr. Lewis stated the M-2 canal is the only discharge from the Seminole Improvement District and that goes directly into the C-51 canal which is fully permitted. Not a gallon of water threatens or imperils anybody in the Indian Trail Improvement District. To set the record straight a letter stating these facts was sent to Mr. Young, Esq. In response to the letter, it is my understanding, a lawsuit citing defamation of character was filed. It does not involve the District, but as a courtesy the District was copied.

SEVENTH ORDER OF BUSINESS

Supervisor’s Request

Ms. Kroll requested Mr. Lewis review two agreements which date back to 2002 and make the necessary revisions and clarifications.

Discussion followed on the concept of a establishing a Stormwater Utility/Enterprise Fund; Mr. Lewis will advise what is possible under the Special Act and move forward on negotiating with the School Board regarding the agreements.

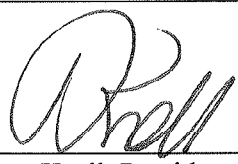
EIGHTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor the meeting was adjourned.



Ken Cassel, Asst. Secretary



Janet Kroll, President