

**MINUTES OF MEETING  
SEMINOLE IMPROVEMENT DISTRICT**

A regular meeting of the Board of Supervisors of the Seminole Improvement District was held on Tuesday, June 3, 2014 at 4:20 p.m. at the Seminole Improvement District office, located at 4001 Seminole-Pratt Whitney Road, Loxahatchee, Florida.

Present and constituting a quorum were:

Janet Kroll	President
Maurice Berry	Vice President

Also present:

Ken Cassel	District Manager, Severn Trent Services
Robert Diffenderfer	Lewis, Longman & Walker, P.A.
John Carter	Minto
Members of the Public	Sign-In Sheet Attached

*The following is a summary of the minutes and actions taken during the June 3, 2014 Seminole Improvement District Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Cassel called the regular meeting of the Seminole Improvement District Board of Supervisors to order at 4:20 p.m. Roll was called and a quorum was established.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

- A. Approval of Minutes of the April 1, 2014 Regular Meeting of the Board of Supervisors**
- B. Financial Report for Period Ending March 31, 2014 and April 30, 2014**

Mr. Cassel presented the Minutes from the April 1, 2014 Regular meeting of the Board of Supervisors and the Financial Reports for period ending March 31, 2014 and April 30, 2014. The being no question s or comments,

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor the Consent Agenda was approved as presented.
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Approved

**FOURTH ORDER OF BUSINESS**

**Distribution of the Proposed Fiscal Year 2015 Budget and Consideration of Resolution 2014-8 Approving the Budget and Setting the Public Hearing**

Mr. Cassel presented the proposed Budget for FY 2015 and Resolution 2014-8 Approving the Budget and Setting the Public Hearing for August 5, 2014 at 4:00 p.m. He explained format changes from the FY 2014 Budget and how information was integrated into the FY 2015 Proposed Budget. The final approved budget can be less than the proposed amount but not greater. The General Fund was increased from \$166 per unit to \$199 per unit and the Enterprise Fund was decreased from \$181 per unit to \$90 per unit due in part to the debt service payoff.

On MOTION by Ms. Kroll seconded by Mr. Berry with all in favor Resolution 2014-8 Approving the Budget and Setting the Public Hearing was adopted.

**FIFTH ORDER OF BUSINESS**

**District Manager's Report**

**A. Proposal from Preferred Tank & Tower for Tank Inspection**

Mr. Cassel stated both the 65,000 gallon tank and the larger remote storage tank are due for inspection and cleaning which should occur every 5 years. The proposal from Preferred Tank & Tower to complete the work is \$1,495.

Mr. Berry inquired if this is the company that uses a drone equipped with a camera to complete the inspection.

Mr. Cassel confirmed the work is completed using a camera eliminating the need for scaffolding, tank drainage, or a diver to complete the inspection. This is the least intrusive method of completing inspections.

Ms. Kroll stated the proposal states they use a remotely controlled submersible robot and provide a DVD and written report of their findings.

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor the water storage tank inspection proposal from Preferred Tank & Tower was accepted.

**B. Authorize Purchase of New Ford Truck per State Bid**

Mr. Cassel stated he reviewed with Mr. Berry the timeframes for ordering and replacing the truck via the State Bid; it can take anywhere from 60 – 90 days for delivery. If the vehicle is to be purchased from the FY 2014 budget, action should be taken soon. The State Bid will be through Hub Ford in the amount of \$18,967. The truck purchase will include the trailer tow package; spray-in bed liner; and the corner strobes (star warning system).

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor authorizing the purchase of a new Ford F-150 truck from Hub Ford as presented in the State Bid for \$18,967.

Discussion followed on continued use of the current vehicle until additional service is required at which time the new vehicle will be put in service.

**C. Contract Renewal with Blake’s Well & Pump, Inc.**

Mr. Cassel presented the proposed renewal agreement with Blake’s Well & Pump, Inc. at the current fee for an additional year with a 30 day notification for cancellation.

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor the contract renewal with Blake’s Well & Pump, Inc. was approved.

**D. Report on Number of Registered Voters Within the District - 2**

Mr. Cassel stated the Palm Beach County Supervisor of Elections reports the Seminole Improvement District has 2 registered voters within the District.

**SIXTH ORDER OF BUSINESS**

**Attorney’s Report**

**A. Palm Beach School District Outstanding Fees Follow-up**

Mr. Diffenderfer reported Mr. Cassel and Mr. Lewis met with the School Board on the issue of outstanding fees for Stormwater Management, and Mr. Cassel will report on the substance of that meeting. It would be helpful to have a Board member representative participate in the discussions going forward.

Ms. Kroll volunteered to represent the District in future discussions with the School Board.

Mr. Cassel reported the District has contracts with the School Board and the School Board is obligated for certain issues. The largest issue in dispute regarding the contract is the debt service on the balloon payment for Unit 3. The School Board does not believe they should have ever been paying debt service on Unit 3. An agreed amount may need to be negotiated with the possibility of payment over time. The School Board seems to be okay with the normal annual assessments. It is Mr. Lewis' belief the existing contract should be amended to get to an agreement rather than providing a new agreement. It would be a simpler process; the School Board was not opposed to an amendment. There is a contract and an amendment would be a way to fine-tune the missing piece. After reviewing the budgets in depth we have a better understanding of where the numbers came from and can specifically identify for the School Board why and what they were charged in FY 2011 and FY 2012. Once this issue is resolved, the School Board would be billed every January going forward. Discussion followed on the School Board's contract and the impact of future development.

**SEVENTH ORDER OF BUSINESS**


**Supervisor's Request**

Discussion followed on the next meeting date which is advertised for July 15, 2014.

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

<p>On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor the meeting was adjourned.</p>
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 Ken Cassel, Asst. Secretary

  
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 Janet Kroll, President