

**MINUTES OF MEETING
SEMINOLE IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Seminole Improvement District was held on Tuesday, March 4, 2014 at 4:03 p.m. at the temporary Seminole Improvement District office, located at 4005 Seminole-Pratt Whitney Road, Loxahatchee, Florida.

Present and constituting a quorum were:

Janet Kroll	President
Maurice Berry	Supervisor

Also present:	
Ken Cassel	District Manager, Severn Trent Services
Terry Lewis (via phone)	Lewis, Longman & Walker, P.A.
John Carter	Minto

The following is a summary of the minutes and actions taken during the March 4, 2014 Seminole Improvement District Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the meeting to order and a quorum was established. Agenda item 6C – Integrated Data Technologies Proposal for Network System Support will be added to the agenda.

SECOND ORDER OF BUSINESS

Public Comment

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of Minutes of the February 4, 2014 Regular Meeting of the Board of Supervisors**

On MOTION by Ms. Kroll seconded by Mr. Berry with all in favor consent agenda was approved.

FOURTH ORDER OF BUSINESS

Review RFQ's for Engineering Services

Mr. Cassel provided an explanation of the process to be used in reviewing and selecting engineering services.

Approved

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor to appoint Janet Kroll, Maurice Berry, and the District Manager Cassel to the RFQ Evaluation Committee

Discussion followed on establishing the committee meeting date to review the RFQ submittals.

FIFTH ORDER OF BUSINESS

Tabled Item: Authorize Purchase of New Ford Truck per State Bid

Mr. Cassel presented the item tabled at the previous meeting requesting authorization to purchase of a new Ford truck per state bid.

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor the purchase of a new Ford truck per state bid was tabled.

SIXTH ORDER OF BUSINESS

District Manager's Report

A. Consideration of Award to Paint the .5mgd Storage Tank, Pump Control Building and Associated Piping

Mr. Cassel stated it has been determined the storage tank and pump control building are in need of painting. Proposals from CROM Coatings and Atlantic Painting and Sandblasting were received; Southland Painting Group was contacted by they failed to submit a proposal. Discussion followed. Mr. Cassel recommended Atlantic Painting and Sandblasting be awarded the work which is to be completed as proposed in the amount of \$16,150.

Mr. Berry questioned if the warranty would be voided by using Atlantic Painting and Sandblasting since it is a CROM tank. Mr. Cassel confirmed it would not.

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor to award the contract to Atlantic Painting and Sandblasting for painting the .5MGD storage tank, building and piping in the amount of \$16,150; and to reallocate money from the line item Professional Services – Management and Consulting and to create and use the line item Repairs & Maintenance – Water and Utility Services.

C. Integrated Data Technologies Proposal for Network System Support

Mr. Cassel presented a proposal from Integrated Data Technologies for network system support on all four computers recently purchased at a cost of \$175.80 per month. A

onetime flat fee of \$200 will be charged for the installation and configuration of the remote access program on each Workstation and Server. Discussion followed.

On MOTION by Ms. Kroll seconded by Mr. Berry with all in favor to approved the contract with Integrated Data Technologies for network system support on the four computers recently purchased at a cost of \$175.80 per month plus the one time flat fee of \$200 to install and configure the remote access program.

SEVENTH ORDER OF BUSINESS

Attorney's Report

Mr. Lewis reported on the contract between the District and the Palm Beach County School District. The contract is straightforward but there is a problem with the School District not paying their assessments for the past 3 years. A conflict of schedules prevented a meeting between Mr. Lewis and the appropriate person from the School District; Mr. Lewis will continue to attempt to arrange the meeting. The School District provided documents we were not able to locate in the Improvement District records.

Mr. Lewis followed up on the Encroachment Letter previously sent to Mr. Sluggett. It was confirmed the area Mr. Sluggett requested to be cleaned was completed. The encroachment agreement previously sent to him has not been returned.

The legislation for the Seminole Improvement District empowering the District to engage in providing telecommunication services within the boundaries of the District is HB 1173. It is a clean bill, appearing exactly as the Board approved it.

A summary of changes in the Special District laws will be provided to the District Manager for distribution to the Board.

EIGHTH ORDER OF BUSINESS

Supervisor's Request

Mr. Berry confirmed Florida Public Service Corporation has the franchise to provide natural gas for the District. A conceptual plan was provided to them and they are investigating whether or not they will provide gas lines.

Mr. Lewis stated they are most likely subject to the Public Service Commission Regulations. There is language in Chapter 298 which allows the District to provide any public

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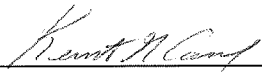
Seminole Improvement District

service that is identified in the Districts' Water Control Plan and allows for exclusive jurisdiction to provide it. No one else can provide it without the Districts' consent.


NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor the meeting was adjourned.



Ken Cassel, Asst. Secretary



Janet Kroll, President

Approved