

MINUTES OF MEETING
SEMINOLE IMPROVEMENT DISTRICT

A meeting of the Board of Supervisors of the Seminole Improvement District was held on Tuesday, April 1, 2014 at 3:00 p.m. at the Seminole Improvement District office, located at 4001 Seminole-Pratt Whitney Road, Loxahatchee, Florida to review presentations for engineering services. The regular meeting of the Board of Supervisors was held immediately following the presentations.

Present and constituting a quorum were:

Janet Kroll	President
Maurice Berry	Vice President
Jared Stern	Secretary/Treasurer

Also present:

Ken Cassel	District Manager, Severn Trent Services
Robert Diffenderfer (via phone)	Lewis, Longman & Walker, P.A.
John Carter	Minto
Bob Farner	Farner, Barley & Associates, Inc.
Bob Eckler	Eckler Engineering, Inc.
Keith Jackson	Engenuity Group, Inc.
Lisa Tropepe	Engenuity Group, Inc.
Andre Rayman	Engenuity Group, Inc.
Juan Ortega	Land Design South
Members of the Public	

The following is a summary of the minutes and actions taken during the April 1, 2014 Seminole Improvement District Board of Supervisors Meeting.

Engineering RFQ Presentations

1. Farner, Barley & Associates, Inc.

Mr. Bob Farner introduced his team members Lee Climber and Bob Higgins and provided a brief company history and an overview of his company's credentials. Mr. Climber reviewed the work they completed at the Villages describing the methodology and approach used to complete the development. Mr. Higgins introduced himself and highlighted his knowledge of the local area.

Mr. Berry and Mr. Cassel asked several questions of Mr. Farner.

Approved

2. Eckler Engineering, Inc.

Mr. Don Eckler introduced Glen Hanks and proceeded to present information on Eckler Engineering, Inc. and to share their vision on how they can help the District achieve their goals; and to define the role of the consulting engineer.

Mr. Berry and Mr. Cassel asked several questions of Mr. Eckler and Mr. Hanks.

At this time the board recessed for a short break.

3. Engenuity Engineering

Mr. Keith Jackson of Engenuity Engineering, Inc. introduced his team consisting of partners Lisa Tropepe and Andre Rayman, and Juan Ortega of Land Design South. He reviewed the list of clients and services offered. Mr. Rayman discussed surveying and roadway options. Mr. Jackson addressed his knowledge and understanding of the local area regarding development.

Ms. Tropepe referenced working with Minto on a development project in the 1990's in the District, Madison Green. She is very familiar with Palm Beach County and the issues facing the District regarding development.

Mr. Berry and Mr. Cassel asked several questions of the Engenuity Engineering, Inc. team.

The Board submitted their RFQ ranking sheets to Mr. Cassel for tabulation after the presentations and before the start of the Board meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the regular meeting of the Seminole Improvement District Board of Supervisors to order at 4:16 p.m. Roll was called and a quorum was established.

SECOND ORDER OF BUSINESS

Public Comment

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of Minutes of the March 4, 2014 Regular Meeting of the Board of Supervisors**

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor the minutes of the March 4, 2014 meeting were approved.

FOURTH ORDER OF BUSINESS

Selection of District Engineering Services

Mr. Motts thanked all the firms for their presentations and was pleased with their qualifications.

Mr. Cassel reported Farner, Barley & Associates, Inc. ranked number one; Eckler Engineering, Inc. ranked number two; and Engenuity Engineering ranked number three.

Mr. Cassel requested a motion authorizing the District Manager to enter into negotiations with the number one ranked firm, Farner, Barley & Associates, Inc.; and subsequently if agreement for services cannot be accomplished, authorize the District Manager to enter into negotiations with the number two ranked firm, Eckler Engineering, Inc.

On MOTION by Ms. Kroll seconded by Mr. Stern with all in favor directing the District Manager to enter into negotiations with the number one ranked firm Farner, Barley & Associates, Inc.; and subsequently if agreement for services cannot be accomplished directing the District Manager to enter into negotiations with the number two ranked firm Eckler Engineering, Inc.

Mr. Cassel stated he would be entering into negotiations with Farner, Barley & Associates and thanked all the firms for their participation in the process. He stated he would not be surprised to be working with one or more of these firms down the road as the project progresses.

FIFTH ORDER OF BUSINESS

District Manager's Report

A. Financial Report for Period Ending January 31, 2014 and February 28, 2014

Mr. Cassel reported the bonds have been paid off. However, since the financials are reported 30 days behind, the payoff is not reflected in these reports. A significant amount of money remains in the checking account earning 0.001%. A QPD (Qualified Public Depository) has been identified that will provide a 0.8% interest.

On MOTION by Mr. Stern seconded by Mr. Berry with all in favor authorizing the District Manager to open an account and transfer funds to a new QPD bank money market fund to secure an interest rate of 0.8%, and to transfer funds as needed to the existing checking account with T.D. Bank.

On MOTION by Ms. Kroll seconded by Mr. Berry with all in favor the Financial Reports for periods ending January 31, 2014 and February 28, 2014 were approved.

SIXTH ORDER OF BUSINESS

Attorney's Report

A. Palm Beach School District Outstanding Fees Follow-up

Mr. Cassel reported he and Mr. Lewis would be attending a meeting with the Palm Beach School District on Friday, April 11, 2014 to work on resolving the outstanding fees for Stormwater Management.

SEVENTH ORDER OF BUSINESS

Supervisor's Request

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Tabled Item: Authorize Purchase of New Ford Truck per State Bid

Mr. Cassel inquired if the Board wanted to address the purchase of a new truck at this time. It was determined this item would remain tabled until such time the Board or the District Manager feels the item needs to be addressed.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Kroll seconded by Mr. Stern with all in favor the meeting was adjourned.



Ken Cassel, Asst. Secretary



Janet Kroll, President