

**MINUTES OF MEETING
SEMINOLE IMPROVEMENT DISTRICT**

A public hearing and regular meeting of the Board of Supervisors of the Seminole Improvement District was held on Monday, December 2, 2014 at 4:00 p.m. at the Seminole Improvement District Office, 4001 Seminole-Pratt Whitney Road, Loxahatchee, Florida.

Present and constituting a quorum were:

Janet Kroll	President
Maurice Berry	Vice President
Jared Stern	Secretary

Also present were:

Kenneth Cassel	District Manager
Terry Lewis	District Counsel
Brian Foulkes	Farner Barley
Lee Clymer	Farner Barley
Robert Diffenderfer	Lewis Longman & Walker, PA
John Carter	Minto Group, Inc.
Alan Ballweg	Resident

The following is a summary of the minutes and actions taken during the December 2, 2014 SID Board of Supervisors Meeting.

Public Hearing to Consider Utilization of the Uniform Method of Levy, Collection and Enforcement of Non-Ad Valorem Assessments, Resolution 2015-1

Mr. Cassel called the public hearing to order at 4:00 p.m. and called the roll. All Supervisors were in attendance.

There being no comments from the public,

On MOTION by Mr. Berry seconded by Mr. Stern with all in favor the public hearing was closed.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the regular meeting to order at 4:04 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comment

There not being any, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the November 4, 2014 Audit Committee Meeting and Regular Meeting

Mr. Cassel stated each Board member received a copy of the minutes of the November 4, 2014 Audit Committee meeting and regular meeting and requested any corrections, additions or deletions.

There not being any,

On MOTION by Ms. Kroll seconded by Mr. Berry with all in favor the minutes of the November 4, 2014 Audit Committee meeting and regular meeting were approved.

FOURTH ORDER OF BUSINESS

Financial Report for Period Ending October 31, 2014

There being no questions or comments,

On MOTION by Mr. Berry seconded by Mr. Stern with all in favor the financials were approved.

FIFTH ORDER OF BUSINESS

Public Hearing to Consider Utilization of the Uniform Method of Levy, Collection and Enforcement of Non-Ad Valorem Assessments, Resolution 2015-1

There being no questions or comments,

On MOTION by Ms. Kroll seconded by Mr. Berry with all in favor Resolution 2015-1, utilizing the uniform method of levy, collection and enforcement of non-ad valorem assessments, was adopted.

SIXTH ORDER OF BUSINESS

District Manager's Report

- A. Consideration by Board to Modify Insurance Requirements for Higgins Engineering, Inc. as Sub-Contractors to Farner Barley & Associations, Inc.**
- B. Consideration by Board to Modify Insurance Requirements for Cotleur & Hearing, Inc. as Sub-Contractors to Farner Barley & Associations, Inc.**

The following was discussed:

- Mr. Cassel reported the above referenced sub-contractors do not meet the parameters of the insurance required for the main engineer.
- Mr. Lewis indicated the District is an additional insured under the Engineer's contract, which covers whatever the umbrella is. Anything the sub-contractors do under the Farner Barley's control should be covered under their insurance. Farner

Barley would be responsible for any excess over what the sub-contractors are covered for.

- The Board acknowledged Farmer Barley’s sub-contractors, Higgins Engineering, Inc. and Cotleur & Hearing, Inc., have lower insurance requirements and had no objections.

C. Acceptance of 2014 Annual Report

There being no questions or comments,

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor the 2014 Annual Report was accepted.

D. Proposed Team for Bond Financing

Mr. Cassel reviewed a memorandum outlining the proposed financing team for the bond issuance, a copy of which is attached hereto and made a part of the public record. There was Board consensus to invite the five firms suggested in the memorandum for bond underwriting and counsel to the January meeting.

SEVENTH ORDER OF BUSINESS

Engineer’s Report

A. Monthly Progress Report

Mr. Foulkes reviewed the progress report, a copy of which is attached hereto and made a part of the public record.

B. Work Authorization Draw Schedules

This item is for informational purposes only.

EIGHTH ORDER OF BUSINESS

Attorney’s Report

Mr. Lewis distributed and reviewed a work plan memorandum, a copy of which is attached hereto and made a part of the public record.

Mr. Cassel reported he made several attempts to contact Ms. Shaw at the School Board, but has received no response. Mr. Lewis will follow up.

NINTH ORDER OF BUSINESS

Supervisors’ Request

The following was discussed:

- Mr. Berry has received no response from FPL on several inquiries.

- Florida Public Utilities indicated they will supply gas in the District. They requested projections on build out times and absorption rates. Minto Group provided them last week.

TENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Berry seconded Mr. Stern with all in favor the meeting was adjourned.



Kenneth Cassel
Assistant Secretary



Janet Kroll
President