

**MINUTES OF MEETING
SEMINOLE IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Seminole Improvement District was held on Monday, July 10, 2017 at 4:12 p.m. at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Dennis Church	Vice President
Jared Stern	Secretary/Treasurer

Also present were:

Kenneth Cassel	District Manager
Terry Lewis	District Counsel
Chris Potts	District Engineer (Via Telephone)

The following is a summary of the minutes and actions taken during the July 10, 2017 Seminole Improvement District Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Acceptance of the June 5, 2017 Landowners Meeting Minutes and Approval of the Minutes of the June 5, June 15 and June 26, 2017 Meeting Minutes

Mr. Cassel stated each Board member received a copy of the above listed meeting minutes and requested any corrections, additions or deletions.

There being none,

On MOTION by Mr. Stern seconded by Mr. Church with all in favor the minutes of the June 5, 2017 landowners meeting were accepted and the minutes of the June 5, June 15 and June 26, 2017 meetings were approved.

FOURTH ORDER OF BUSINESS

Financial Report for Period Ending May 31, 2017

The Board reviewed the financials.

On MOTION by Mr. Church seconded by Mr. Stern with all in favor the financials were approved.

FIFTH ORDER OF BUSINESS

Consideration of Change Order #21 with JW Cheatham, LLC for Plan Revision #5 for Persimmon Boulevard for an Increase of \$10,724.80

Mr. Potts reviewed Change Order #21. Revisions had to be made for the existing utility at Persimmon Boulevard and conduits needed to be added for utilities.

On MOTION by Mr. Stern seconded by Mr. Church with all in favor Change Order #21 with JW Cheatham, LLC for an increase of \$10,724.80 was approved.

SIXTH ORDER OF BUSINESS

Consideration of Change Order #22 with JW Cheatham, LLC for Water Main Connections at Persimmon, Pods H&K for an Increase of \$34,470

Mr. Potts reviewed Change Order #22. Some utilities had to be revised in order to maintain the waterline active for the Grove Market and to provide water for the new lines. This was discovered during the process. The original design had rerouting of some water connections; however, they were unaware there were no shutoff valves at Grove Market. They had to come up with a workaround to keep them live while connected to the waterline.

On MOTION by Mr. Stern seconded by Mr. Church with all in favor Change Order #22 with JW Cheatham, LLC for an increase of \$34,470 was approved.

SEVENTH ORDER OF BUSINESS

District Manager's Report

Mr. Cassel reported they are still working with the City of Westlake to draft an Interlocal Agreement for infrastructure costs. The City of Westlake is also working with the County on an Interlocal Agreement for the traffic signalizations and maintenance.

EIGHTH ORDER OF BUSINESS

Engineer's Report

A. Monthly Progress Report

Mr. Potts reviewed his monthly progress report; a copy of which is attached hereto and made a part of the public record. The Board requested the contractor provide a schedule of the work associated with the meter assembly. Mr. Potts also reported the lighting for Seminole Pratt Whitney Road will be submitted for review later this week.

NINTH ORDER OF BUSINESS

Attorney's Report

Mr. Diffenderfer reported he is talking with the City of Westlake's attorney to discuss an Interlocal Agreement. He also reported there will be another request to release part of an easement on the west side of Seminole Pratt Whitney Road.

TENTH ORDER OF BUSINESS

Supervisors' Requests


There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS


Adjournment

There being no further business,

On MOTION by Mr. Stern seconded by Mr. Church with all in favor the meeting was adjourned.



Kenneth Cassel
Assistant Secretary



Scott Massey
President