

**MINUTES OF MEETING
SEMINOLE IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Seminole Improvement District was held on Monday, March 6, 2017 at 4:00 p.m. at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

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| Scott Massey | President |
| Janet Kroll | Vice President |
| Jared Stern | Secretary/Treasurer |

Also present were:

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| Kenneth Cassel | District Manager |
| Robert Diffenderfer | District Counsel |
| Chris Potts | District Engineer (Via Telephone) |
| Robert A. Ern, Jr. PE | Booth, Ern, Straughan & Hiott (Via Telephone) |

The following is a summary of the minutes and actions taken during the March 6, 2017 SID Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the February 6, 2017 Meeting Minutes

Mr. Cassel stated each Board member received a copy of the minutes of the February 6, 2017 meeting and requested any corrections, additions or deletions.

Changes were made and will be incorporated into the amended copy of the minutes.

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| On MOTION by Mr. Stern seconded by Mr. Massey with all in favor the minutes of the February 6, 2017 meeting were approved as amended. |
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FOURTH ORDER OF BUSINESS

Financial Report for Period Ending January 31, 2017

The Board reviewed the financials.

On MOTION by Ms. Kroll seconded by Mr. Stern with all in favor the financials dated January 31, 2017 were approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2017-2, Amending the Fiscal Year 2017 General Fund Budget

Mr. Cassel explained the budget needs to be amended due to the addition of \$3.9 Million to the Seminole Pratt Whitney Road contract.

On MOTION by Mr. Stern seconded by Mr. Massey with all in favor Resolution 2017-2, amending the Fiscal Year 2017 general fund budget, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Change Order #12 for Project #2016-1SPW (Installation of Extra Conduits at Persimmon, Town Center North and Town Center South Intersections per Plan Revision) for a Net Increase of \$120,561.20

This change order is for the installation of extra conduits to make sure utilities can cross from the west side to the east side of Seminole Pratt Whitney Road.

On MOTION by Ms. Kroll seconded by Mr. Stern with all in favor Change Order #12 for an increase of \$120,561.20 was approved.

SEVENTH ORDER OF BUSINESS

Award of Bid for Reuse Repumping System Bid #2015-WA10-17

- **Bid Tabulation**
- **Engineer's Recommendation**

A copy of the bid tabulation is attached hereto and made a part of the public record. Mr. Ern reviewed the bids submitted. RJ Sullivan was the lowest bidder at \$717,000. Their bid was reviewed and references checked. It was recommended the bid be awarded to RJ Sullivan. A response was not received by RJ Sullivan, or the other bidders, confirming they received the emailed bid clarifications.

On MOTION by Mr. Stern seconded by Ms. Kroll with all in favor Bid #2015-WA10-17 was awarded to RJ Sullivan subject to confirmation they received bid clarifications.

EIGHTH ORDER OF BUSINESS

District Manager's Report

Mr. Cassel discussed previous conversations to look into alternatives to fill the tank. Quotes were received in the range of \$25,000 to \$28,000.

Discussion ensued regarding approving a not to exceed amount for pump filtration and suction as well as plumbing to the tank and electrical to the pump.

On MOTION by Mr. Stern seconded by Mr. Massey with all in favor the District Manager was authorized to spend an amount not to exceed \$30,000 for pump filtration and suction as an alternative source of water for the tank.

NINTH ORDER OF BUSINESS

Engineer's Report

• **Monthly Progress Report**

A copy of the monthly progress report was included in the agenda package; a copy of which is attached hereto and made a part of the public record. Mr. Potts is working on getting the County to set up a preconstruction meeting for the master meter assembly.

TENTH ORDER OF BUSINESS

Attorney's Report

Mr. Diffenderfer reported the following:

- Ms. Duhy and he met with Mr. George Webb do discuss the County permit for the Seminole Pratt Whitney Road bridge widening. The County was going to send a demand letter to the City of West Palm Beach claiming the County has authorization and requesting the City of West Palm Beach acknowledge this. The letter states if the City of West Palm Beach does not agree, the County is going to begin the dispute resolution process under Chapter 164, Florida Statutes. As of today, the County Manager has not signed the letter.
- SID has standing under the same statute to start the intergovernmental dispute process because it is doing the actual work and is relying on the County permit. The County may be reluctant to start this process.
- A special meeting will need to be noticed to adopt a resolution starting the conflict resolution process. There was Board consensus to hold a special meeting on either

March 15 or March 16, 2017 at 9:00 a.m. depending on how soon the notice can be published.

- With regard to the reuse connection line, it will be more cost effective for the District to build the line instead of the County. The County would like to recover costs for the plans and specifications they did for the line. Mr. Diffenderfer requested approval for Mr. Massey and him to continue discussions with the County regarding this.

On MOTION by Ms. Kroll seconded by Mr. Stern with all in favor Mr. Massey and Mr. Diffenderfer were authorized to continue discussions with the County regarding the reuse line.

ELEVENTH ORDER OF BUSINESS

Supervisors' Requests

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Engineer's Report (Continued)

Mr. Potts discussed a proposal for a structural engineer to review the bulkheads on the lake in the amount of \$1,000 per review.

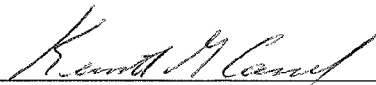
On MOTION by Mr. Stern seconded by Ms. Kroll with all in favor one structural review by Wantman Group was approved at a cost of \$1,000.

TWELFTH ORDER OF BUSINESS


Adjournment

There being no further business,

On MOTION by Mr. Stern seconded by Ms. Kroll with all in favor the meeting was adjourned.



 Kenneth Cassel
 Assistant Secretary



 Scott Massey
 President