

**MINUTES OF MEETING  
SEMINOLE IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Seminole Improvement District was held on Monday, January 11, 2016 at 4:01 p.m. at the Seminole Improvement District Office, 4005 Seminole-Pratt Whitney Road, Loxahatchee, Florida.

Present and constituting a quorum were:

Scott Massey	President
Janet Kroll	Vice President
Jared Stern	Secretary/Treasurer

Also present were:

Kenneth Cassel	District Manager
Robert Diffenderfer	District Counsel
Chris Potts	District Engineer

*The following is a summary of the minutes and actions taken during the January 11, 2016 SID Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Cassel called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There not being any, the next item followed.

**THIRD ORDER OF BUSINESS**

**Acceptance of November 2, 2015 Meeting Minutes**

Mr. Cassel stated each Board member received a copy of the above referenced minutes and requested any corrections, additions or deletions.

There being none,

On MOTION by Mr. Massey seconded by Mr. Stern with all in favor the minutes of the November 2, 2015 meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**Financial Reports for Periods Ending October 31, 2015 and November 30, 2015**

Mr. Cassel reported the check from PBCSD and the \$500,000 from the bank note were received.

On MOTION by Ms. Kroll seconded by Mr. Massey with all in favor the financials were approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Quit Claim Deed**

The following was discussed:

- The developer needs the 40 acre site for the utility plans because it is part of the first development pod.
- The request is for SID to convey the property to the developer in exchange for all the necessary easements to service the entirety of the development over time.
- There is a public interest finding in favor of doing the conveyance.

On MOTION by Ms. Kroll seconded by Mr. Massey with all in favor the Quit Claim Deed between SID and Minto was approved.

- There was discussion regarding operation of the water plant during the transition period between the developer and SID.

On MOTION by Mr. Stern seconded by Mr. Massey with all in favor the Quit Claim Deed will be executed subject to an agreement from Minto stating SID will continue to operate the water plant until decommissioning of the plant.

**SIXTH ORDER OF BUSINESS**

**Consideration of Higgins Engineering Outfall Structure Modification Request for Additional Services for an Increase of \$10,000**

There was discussion regarding the lack of information and details for the increase.

On MOTION by Mr. Stern seconded by Mr. Massey with all in favor the request from Higgins Engineering was tabled.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Work Authorization Amendments**

**A. Amendment #5 to Work Authorization #2 for Minto West Phase I Roadway Development for an Increase of \$13,200**

Mr. Potts reviewed amendment #5 to Work Authorization #2.

On MOTION by Ms. Kroll seconded by Mr. Massey with all in favor Amendment #5 to Work Authorization #2 for an increase of \$13,200 was approved.

**B. Amendment #6 to Work Authorization #3 for Seminole Pratt Whitney Roadway Consulting Services for an Increase of \$20,000**

Mr. Potts reviewed amendment #6 to Work Authorization #3.

On MOTION by Mr. Massey seconded by Mr. Stern with all in favor Amendment #6 to Work Authorization #3 for an increase of \$20,000 was approved.

**EIGHTH ORDER OF BUSINESS**

**District Manager’s Report**

Mr. Cassel reported the following:

- He is working with Mr. Massey and Mr. Stern to gather all necessary information with the departure of Mr. Berry.
- The water interconnect will be worked on January 8, 2016 and through the weekend. Once it is complete the District can file to modify the water permit and can begin pumping the wastewater down.
- The County will be notified that the District is going to abandon the wells.

**NINTH ORDER OF BUSINESS**

**Engineer’s Report**

**A. Monthly Progress Report**

Mr. Potts reviewed the monthly progress report, a copy of which is attached hereto and made a part of the public record.

- SFWMD sent a letter stating they do not recommend any changes or have any comments on the Water Control Plan.
- The next step is the Engineer’s Report.
- The package resubmittal for Seminole Pratt Whitney Road improvements, after all reviews are in, is expected to be the end of February. The agencies will have 30 days to review it.

**TENTH ORDER OF BUSINESS**

**Attorney’s Report**

Mr. Diffenderfer discussed timing of construction plans and suggested a representative from the Board sit with the developer to discuss plans so they can report back to the Board.

**ELEVENTH ORDER OF BUSINESS**

**Supervisors’ Requests**

There being none, the next item followed.

January 11, 2016

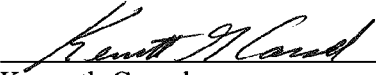
Seminole Improvement District

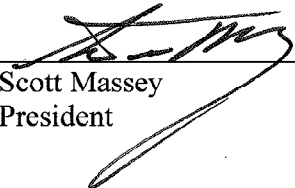
**TWELFTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Mr. Massey seconded by Mr. Stern with all in favor the meeting was adjourned.

  
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Kenneth Cassel  
Assistant Secretary

  
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Scott Massey  
President