

**MINUTES OF MEETING  
SEMINOLE IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Seminole Improvement District was held on Monday, February 2, 2015 at 4:01 p.m. at the Seminole Improvement District Office, 4001 Seminole-Pratt Whitney Road, Loxahatchee, Florida.

Present and constituting a quorum were:

Janet Kroll	President
Jared Stern	Secretary/Treasurer
Maurice Berry	Supervisor

Also present were:

Kenneth Cassel	District Manager
Robert Diffenderfer	District Counsel (Via Telephone)
Chris Potts	District Engineer
William Capko	Lewis Longman & Walker, PA
John Carter	Minto Group, Inc.
Nate Eckloff	RBC Capital Markets
Mark-David Adams, PA	Locke Lord, LLP
Richard J. Miller, PA	Locke Lord, LLP

*The following is a summary of the minutes and actions taken during the February 2, 2015 SID Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Cassel called the meeting to order at 4:01 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There not being any, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the January 5, 2015 Meeting**

Mr. Cassel stated each Board member received a copy of the minutes of the January 5, 2015 meeting and requested any corrections, additions or deletions.

Changes were made which will be incorporated into the amended copy of the minutes.

On MOTION by Ms. Kroll seconded Mr. Berry with all in favor the minutes of the January 5, 2015 meeting were approved as amended.
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**FOURTH ORDER OF BUSINESS**

**Financial Report for Period Ending  
December 31, 2014**

There being no questions or comments,

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor the financials were approved.

**FIFTH ORDER OF BUSINESS**

**Selection of Bond Underwriters**

On MOTION by Mr. Stern seconded by Ms. Kroll with all in favor selection of the bond underwriters was tabled until the March meeting.

**SIXTH ORDER OF BUSINESS**

**Selection of Bond Counsel**

On MOTION by Mr. Stern seconded by Ms. Kroll with all in favor selection of bond counsel was tabled until the March meeting.

**SEVENTH ORDER OF BUSINESS**

**Authorization of the District Manager to  
Represent the District on the Central  
Palm Beach County Chamber of  
Commerce at the Board of Directors  
Level at a Membership Cost of \$5,000**

On MOTION by Mr. Berry seconded by Mr. Stern with all in favor the Board President was appointed to represent the District on the Central Palm Beach County Chamber of Commerce Board of Directors with authority to delegate representation by the District Manager in her absence.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Proposal from Higgins  
Engineering for Lake Interconnection  
Model**

On MOTION by Mr. Berry seconded by Mr. Stern with all in favor the proposal from Higgins Engineering for lake interconnection model was approved.

**NINTH ORDER OF BUSINESS**

**Consideration of Work Authorization  
#3.2 for a Total Increase of \$15,000**

On MOTION by Mr. Berry seconded by Ms. Kroll with all in favor Work Authorization #3.2, second amendment to Work Authorization #3, for an increase of \$15,000 was approved.

**TENTH ORDER OF BUSINESS**

**District Manager’s Report**

**A. Consideration Releasing Utility Easements Underneath the Buildings at Grove Market**

Grove Market submitted a request for partial release of the utility easements located underneath the existing buildings. The Board directed Mr. Cassel to notify them the Board is in favor of vacating all easements within the parcel and turning over water and sewer lines to the landowner. A master meter would be installed for water services; however, maintenance of the internal piping would be the responsibility of the property owner.

On MOTION by Mr. Berry seconded by Mr. Stern with all in favor this item was tabled.

**B. Authorization for the President to Sign Necessary Paperwork Relating to Construction Easements on Seminole Pratt Whitney with the School Board**

On MOTION by Mr. Berry seconded by Mr. Stern with all in favor the Board President was authorized to sign necessary paperwork relating to construction easements on Seminole Pratt Whitney Road with the School Board.

**ELEVENTH ORDER OF BUSINESS**

**Engineer’s Report**

**A. Monthly Progress Report**

A copy of the monthly progress report was included in the agenda package and is attached hereto as part of the public record.

**TWELFTH ORDER OF BUSINESS**

**Attorney’s Report**

Mr. Capko reported Mr. LittleJohn with the School Board is verifying the District has possession of every agreement with the School Board. He will meet with Mr. Lewis to reach an agreement on all issues between the District and the School Board.

**THIRTEENTH ORDER OF BUSINESS**

**Supervisors’ Request**

Mr. Berry reported he attended the Loxahatchee River Watershed Restoration Project Design Team meeting on January 30, 2015 on behalf of the District. This is to restore natural flows up to the Loxahatchee River. The District has several acres which can be used for storage. He will serve on one of the subcommittees and will report any updates to the Board

February 2, 2015

Seminole Improvement District

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Mr. Stern seconded by Mr. Berry with all in favor  
the meeting was adjourned.



Kenneth Cassel  
Assistant Secretary



Janet Kroll  
President