

**MINUTES OF MEETING  
SEMINOLE IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Seminole Improvement District was held on Monday, May 1, 2017 at 4:09 p.m. at the Westlake Community Center, 4005 Seminole-Pratt Whitney Road, Westlake, Florida.

Present and constituting a quorum were:

Scott Massey	President
Jared Stern	Secretary/Treasurer

Also present were:

Kenneth Cassel	District Manager
Robert Diffenderfer	District Counsel
Mike Todd	District Engineer (Via Telephone)

*The following is a summary of the minutes and actions taken during the May 1, 2017 Seminole Improvement District Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Cassel called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the April 3, 2017 Meeting Minutes**

Mr. Cassel stated each Board member received a copy of the minutes of the April 3, 2017 meeting and requested any corrections, additions or deletions.

There being none,

On MOTION by Mr. Stern seconded by Mr. Massey with all in favor the minutes of the April 3, 2017 meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**Financial Report for Period Ending March 31, 2017**

On MOTION by Mr. Stern seconded by Mr. Massey with all in favor the financials were approved.
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**FIFTH ORDER OF BUSINESS**

**Tabled Items**

- **Change Order #16 for Project #2016-1 SPW for Regrading the Rural Parkway Berms Along Seminole Pratt Whitney Road for an Increase of \$147,838**

No action was taken and this item remains tabled.

**SIXTH ORDER OF BUSINESS**

**District Manager's Report**

- **Consieration of Easement Release that Bisects the Four Acre FPL Substation**
- **Change Order #17 – Credit for Interconnects Plans Revisions**

The above items were tabled.

**SEVENTH ORDER OF BUSINESS**

**Engineer's Report**

- **Monthly Progress Report**

A copy of the monthly progress report was included in the agenda package; a copy of which is attached hereto and made a part of the public record. The as-builts are ready for the first two sections of the interconnect water stub-outs. They will be submitted to PBCWUD.

**EIGHTH ORDER OF BUSINESS**

**Attorney's Report**

Mr. Diffenderfer reported the following:

- Due to an amendment to General Law in Section 189, Florida Statutes, that went into effect October 1, 2016, the agenda package with any backup needing action taken at the meeting must be posted on the District website no less than seven days prior to the meeting. If action is taken on an item not posted within the required timeframe, it can later be disputed.
- A conflict resolution meeting was held with the City of West Palm Beach and the County. Mr. Scott Kelly and Ms. Kim Rothenberg of the City of West Palm Beach agreed to the language changes the County previously proposed for the license agreement for the widening of the M-Canal crossing. There was consensus from all parties on the form of the document. The City of West Palm Beach is going to have the Mayor sign the final form and staff expects to have it back this week.
- Mr. Cassel asked Mr. Todd to confirm the County has everything they need for the conduit bridge crossing.

**NINTH ORDER OF BUSINESS**

**Supervisors' Requests**

The following was discussed:

- Mr. Massey asked about the release of waterlines in the agreement with the County.


- Mr. Diffenderfer responded he met with Mr. Mike Jones. In response to questions SID posed they responded on April 7, 2017 that the *MI 10 inch meter for the vault is being ordered. The contractor work authorization will be issued within the next two weeks. The vault will be ready for operation in August.*
- Mr. Massey's concern is with the control and not the meter. Mr. Diffenderfer will acquire a copy of whatever work authorization has been issued to verify everything the District needs to understand is in it.
- Mr. Stern asked about the lighting plan Mr. Potts was working on for Seminole Pratt Whitney Road.


**TENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Mr. Stern seconded by Mr. Massey with all in favor the meeting was adjourned.

  
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Kenneth Cassel  
Assistant Secretary

  
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Scott Massey  
President