

4001 Seminole Pratt Whitney Road  
Westlake, FL 33470  
561-790-1742



<b>PERMIT APPLICATION Number</b>
<u>Official Use Only</u>

**CONSTRUCTION PERMIT APPLICATION**  
PLEASE PRINT

**APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

MM/DD/YYYY

**TELEPHONE:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **EMAIL ADDRESS:** \_\_\_\_\_

**PROJECT DESCRIPTION:** \_\_\_\_\_

**APPLICATION INFORMATION AND INSTRUCTIONS**

- **Dry Utilities located in any SID Utility Easement must apply for a separate Utility Permit. Contact SID directly for further information.**
- Submit a complete CONSTRUCTION PERMIT APPLICATION that includes the five items (1-5) listed below together with a **\$2,500.00** non-refundable PERMIT APPLICATION and REVIEW FEE made payable to Seminole Improvement District.
- A SID Permit Fee is due when the Permit is issued. The PERMIT FEE is Two Percent (2%) of the Engineer's Estimated Cost of Construction of the reviewed project.
- Revisions to issued Permits will be charged an additional \$300.00 per design sheet submitted for review. The revision fee must be paid prior to final Inspection.
- Submit the COMPLETED PERMIT APPLICATION with the PERMIT APPLICATION FEE and the five (5) items listed below in person to the SID office. An active PERMIT APPLICATION NUMBER will be issued. **This application is not a permit.**
- **Listed below are the FIVE (5) items that must be submitted with the application.**
  1. A short narrative describing the proposed CONSTRUCTION on SID property or the USE of SID facilities must include the items listed below.
    - a. A location map of the proposed work site.
    - b. SID facilities included in the PERMIT APPLICATION.
    - c. Description of the proposed construction, maintenance and ownership responsibilities.
    - d. Description of the work necessary to accomplish the project.
  2. A list of names, addresses, titles and contact information for permit owners and permit owner representatives.
  3. Documentation confirming that the signatory is an authorized representative of the Permittee.

4. One (1) 24" x 36" plan set signed and sealed by a Florida licensed Professional Engineer.
5. *A digital copy of the plans and all other documents must be submitted with the application either on disc, on portable drive, or by another easily attainable source such as direct email or email link to a storage area.*

**APPLICATION CONDITIONS**

- This application will be activated when it is received at SID offices and accompanied by fee payment.
- This application shall be a part of any permit that may be issued. It must contain **full and complete descriptions** of the work proposed along with **full and complete descriptions** of the use of SID facilities. **Full and complete descriptions** include pertinent sketches, drawings, plans and specifications.
- It is agreed that all work on or use of SID facilities will be in accordance with the both the PERMIT to be granted **and** with the *Requirements and Minimum Standards of Construction (RMSC)* heretofore adopted by SID. It is agreed that the applicant has examined and understands the *RMSC*. It is further understood that the *RMSC* shall be incorporated by reference as a part of any permit which may be granted. SID may hereafter at any time amend, change or revise the *RMSC*.

Execution of this PERMIT APPLICATION (with attachments) by the undersigned constitutes acceptance of all the terms and conditions of the PERMIT when issued.

Submitted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signature of Owner or  
authorized representative: \_\_\_\_\_  
Signed

Printed Name: \_\_\_\_\_  
Print Name

Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email Address: \_\_\_\_\_