

**Seminole Improvement District**

**June 26, 2017**

**Agenda Package**



# Seminole Improvement District

## Board of Supervisors

Scott Massey, President  
Janet Kroll, Vice President  
Jared Stern, Secretary/Treasurer

Ken Cassel, District Manager  
Terry E. Lewis, District Counsel

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June 19, 2017

Board of Supervisors  
Seminole Improvement District

Dear Board Members:

A special meeting of the Seminole Improvement District Board of Supervisors will be held Monday, June 26, 2017 at 9:00 a.m. at the Westlake Council Chambers, 4005 Seminole Pratt Whitney Road, Westlake, Florida. Following are the agendas for these meetings:

1. Roll Call
2. Public Comment
3. Consideration of Change Order #1 with RJ Sullivan Corporation for Reuse Repumping System for an Increase of \$2,238.83
4. Consideration of Professional Services Agreement Addendum with Simmons & White for Minto West Traffic Operations Design
5. Supervisors' Requests
6. Adjournment

Any additional support materials for the items listed above, not included in the agenda package, will be distributed at the meeting or under separate cover. I look forward to seeing you there; however if you have any questions before that time, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Kenneth Cassel".

Ken Cassel/sd

District Manager

cc: Terry Lewis  
John Carter  
Robert Diffenderfer  
Robert Ter Doest  
Brian Cale

## **Third Order of Business**

**SECTION 00843  
CHANGE ORDER FORM**

PROJECT: SEMINOLE IMPROVEMENT DISTRICT  
REUSE REPUMPING SYSTEM

CHANGE ORDER NO. 1

DATE OF ISSUANCE: 6/6/2017

CONTRACTOR: RJ Sullivan Corp

EFFECTIVE DATE: \_\_\_\_\_

ENGINEER: Booth, Ern, Straughan & Hiott, Inc.

The following changes are hereby made to the Contract Documents:

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price  \$ <u>717,000.00</u>	Original Contract Times Substantial Completion: <u>150</u> Ready for final payment: <u>180</u> days or dates
Net changes from previous Change Orders  <u>\$0.00</u>	Net change from previous Change Orders  <u>0</u> days
Contract Price prior to this Change Order  \$ <u>717,000.00</u>	Contract Times prior to this Change Order Substantial Completion: <u>150</u> Ready for final payment: <u>180</u> days or dates
Net Increase (decrease) of this Change Order  \$ <u>2,238.83</u>	Net Increase (decrease) of this Change Order  <u>0</u> days
Contract Price with all approved Change Orders  \$ <u>719,238.83</u>	Contract Times with all approved Change Orders Substantial Completion: <u>150</u> Ready for final payment: <u>180</u> days or dates

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CHANGES ORDERED:

- I. GENERAL This change order is necessary to cover changes in the work to be performed under this Contract. The General Conditions, Supplementary Conditions, Specifications and all parts of the Project Manual listed in Article 1, Definitions, of the General Conditions apply to and govern all work under this change order.

Change Order No. 1

- II. REQUIRED CHANGES: No scope of work changes are necessary.  
This change order only covers the additional permit fee payment.

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- III. JUSTIFICATION: The Building Permit Allowance only covers the first \$ 5000.00. The total for the permit fees is \$ 7,238.83. This change order is to cover the \$ 2,238.83 difference.

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- IV. PAYMENT: Payment of \$ 2,238.83

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V. APPROVAL AND CHANGE AUTHORIZATION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Acknowledgments:

The aforementioned change, and work affected thereby, is subject to all provisions of the original contract not specifically changed by this Change Order; and,

It is expressly understood and agreed that the approval of the Change Order shall have no effect on the original contract other than matters expressly provided herein.

Change Order Request by: RJ Sullivan Corp

Change(s) Ordered by: \_\_\_\_\_

RECOMMENDED BY:

ACCEPTED BY:

Booth, Ern, Straughan & Hlott, Inc.  
(Engineer)  
By: *ME* 6-12-17  
(Authorized Signature) (Date)  
V.P.  
(Title)

RJ Sullivan Corp  
(Contractor)  
By: *ME* 6/14/17  
(Authorized Signature) (Date)  
Project Manager  
(Title)

APPROVED BY:

*[Signature]*  
(Owner)

By: Scott Massey President \_\_\_\_\_  
Name & Title (Date)

By: \_\_\_\_\_, Clerk \_\_\_\_\_  
(Date)

END OF SECTION

## **Fourth Order of Business**



## PROFESSIONAL SERVICES AGREEMENT ADDENDUM

This Professional Services Agreement Addendum made and entered into this 14<sup>th</sup> day of June, 2017, authorizes changes to the Professional Services Agreement made and by and between:

CONSULTANT: Simmons & White, Inc.  
 CLIENT: Farner Barley & Associates, Inc.  
 for PROJECT: Minto West Traffic Operations Design  
 City of Westlake, Florida

### I. CHANGES TO SCOPE OF SERVICES AND DELIVERABLES:

CONSULTANT shall perform the following task:

Revise 8 plan sheets to reflect Farner Barley roadway changes on Seminole Pratt Whitney Road between stations 268+92 and 269+30, and between stations 295+58 and 304+21. Plan revisions include the relocation of Mast Arm DD, Seminole Pratt Whitney Road pavement striping changes, and sign relocations at the modified 60<sup>th</sup> Street intersection median. Structural analysis in Mathcad will be performed for the Mast Arm DD and the corresponding signal head changes.

### II. CHANGES TO SCHEDULE:

N/A

### III. CHANGES TO COMPENSATION:

Hourly - These services will be provided for on an hourly basis in accordance with the hourly rates listed in our Contract dated September 24, 2014. We propose to perform these services for an estimated cost of \$7,500.00. It should be emphasized that this estimate is for budget purposes only and should not be considered a guaranteed amount.



Mr. Christopher Potts, P.E.  
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**IV. TERMS AND CONDITIONS:**

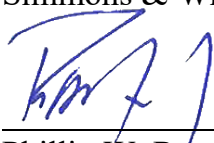
Except as specifically stated herein, all other Terms and Conditions of our existing Professional Services Agreement dated September 24, 2014 will remain in full force and effect.

**V. ACCEPTANCE:**

As to CLIENT  
Farner Barley & Associates, Inc.

\_\_\_\_\_  
Christopher Potts, P.E.

As to CONSULTANT  
Simmons & White, Inc.

  
\_\_\_\_\_  
Phillip W. Rowe, Jr, P.E.  
Vice President